



# CITY OF EAST WENATCHEE

OFFICE OF THE CITY CLERK

271 NINTH STREET N.E., EAST WENATCHEE, WA 98802

Phone (509) 884-9515 • Fax (509) 884-6233

## APPLICATION FOR CITY BUSINESS LICENSE

DATE ISSUED

LICENSE NUMBER

BUSINESS NAME	OWNERS NAME	
ADDRESS	ADDRESS	
PHONE	PHONE	
MAILING ADDRESS	EMERGENCY NAMES	PHONE NUMBERS
	1. _____	1. _____
	2. _____	2. _____
	_____	_____
	MANAGERS NAME	PHONE NUMBER
	_____	_____
	DRIVERS LICENSE NUMBER	DATE OF BIRTH

APPLICATION DATE	OPENING DATE OF BUSINESS	WA. DEPT. REVENUE NO. (UBI #)	CONTRACTORS LICENSE NO.
_____	_____	_____	_____

DESCRIPTION OF BUSINESS >	RETAIL: YES NO
_____	_____

WITHIN CITY LIMITS		PLEASE INDICATE OWNERSHIP			HOME OCCUPATION		IF YES ADDITIONAL INFORMATION REQUIRED
YES	NO	INDIVIDUAL	PARTNERSHIP	CORPORATION	NO	YES	

PARTNERS OR CORPORATE OFFICERS	TITLE	RESIDENCE ADDRESS	CITY	ZIP	PHONE
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

AMUSEMENT DEVICES (POOL TABLES, ARCADE GAMES, ETC )	BONDED	ZONING
YES NO QUANTITY:	YES NO	

DO YOU STORE HAZARDOUS OR FLAMMABLE MATERIALS? IF SO LIST TYPE AND QUANTITY BELOW:	YES NO	TOTAL NUMBER OF EMPLOYEES (INCLUDING OWNER) PERFORMING ANY PART OF THEIR DUTIES WITHIN THE CITY
_____	_____	_____
(NOTE: BUSINESS LICENSE BASED ON NUMBER OF EMPLOYEES)		

### IMPORTANT: READ AND SIGN BELOW - RETURN ENTIRE FORM WITH FEE. VALIDATED LICENSE WILL BE MAILED TO YOU

GENERAL BUSINESS LICENSE	ALL LICENSE FEES ARE DUE AND PAYABLE JUNE 30TH EACH YEAR. FAILURE TO PAY LICENSE FEES BY DUE DATE WILL INCUR A PENALTY. (EWMC 5.04). SALES TAX REVENUE GENERATED WITHIN THE CITY SHOULD BE CODED 0902.
NEW RENEWAL OTHER	

TOTAL AMOUNT DUE: _____	COMMENTS:
I CERTIFY THE ABOVE INFORMATION IS CORRECT (MAKE ANY CORRECTIONS AS NEEDED)	_____
SIGNED BY _____ NAME/DATE	_____
OFFICE/TITLE _____	_____

### FOR OFFICE USE ONLY

1. PLANNING _____ INITIALS/DATE	4. CITY CLERK _____ INITIALS/DATE
2. BUILDING _____ INITIALS/DATE	5. POLICE _____ INITIALS/DATE
3. STREET _____ INITIALS/DATE	6. _____ INITIALS/DATE

AMOUNT PAID	DATE PAID	BY	RECEIPT #
_____	_____	_____	_____