

**Washington State Auditor's Office**  
**Accountability Audit Report**

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**City of East Wenatchee**  
**Douglas County**

Report Date  
**September 27, 2011**

Report No. 1006668

Issue Date  
**November 7, 2011**



WASHINGTON  
**BRIAN SONNTAG**  
STATE AUDITOR



**Washington State Auditor  
Brian Sonntag**

November 7, 2011

Mayor and City Council  
City of East Wenatchee  
East Wenatchee, Washington

***Report on Accountability***

We appreciate the opportunity to work in cooperation with your City to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency and to promote positive change.

Please find attached our report on the City of East Wenatchee's accountability and compliance with state laws and regulations and its own policies and procedures. Thank you for working with us to ensure the efficient and effective use of public resources.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Sonntag". The signature is fluid and cursive.

**BRIAN SONNTAG, CGFM  
STATE AUDITOR**

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Douglas County  
September 27, 2011

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# **Audit Summary**

**City of East Wenatchee  
Douglas County  
September 27, 2011**

## ***ABOUT THE AUDIT***

This report contains the results of our independent accountability audit of the City of East Wenatchee from January 1, 2009 through December 31, 2010.

We evaluated internal controls and performed audit procedures on the activities of the City. We also determined whether the City complied with state laws and regulations and its own policies and procedures.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. The following areas were examined during this audit period:

- Police Department – overtime pay, leave tracking, cash handling, evidence room and assets
- Disbursements

## ***RESULT***

In the areas we examined, the City's internal controls were adequate to safeguard public assets. The City also complied with state laws and regulations and its own policies and procedures in the areas we examined.

## **Related Reports**

**City of East Wenatchee  
Douglas County  
September 27, 2011**

### ***FINANCIAL***

Our opinion on the City's financial statements and compliance with federal grant program requirements is provided in a separate report, which includes the City's financial statements.

### ***FEDERAL GRANT PROGRAMS***

We evaluated internal controls and tested compliance with the federal program requirements, as applicable, for the City's major federal program, which is listed in the Federal Summary section of the financial statement and single audit report.

## **Description of the City**

**City of East Wenatchee  
Douglas County  
September 27, 2011**

### ***ABOUT THE CITY***

The City of East Wenatchee was incorporated in 1935 and is located in Douglas County. The City provides public safety, street improvements, community development, Municipal Court and general administrative services to its 13,000 residents.

An elected, seven-member Council and a separately elected Mayor govern the City. The Council appoints management to oversee the City's daily operations as well as its 50 employees. For fiscal years 2009 and 2010, the City operated on annual budgets of \$8.5 million and \$7.7 million, respectively.

### ***ELECTED OFFICIALS***

These officials served during the audit period:

Mayor  
City Council:

Steve Lacy  
Harry Raab  
Chuck Johnson  
George Buckner  
Sandra McCourt  
Dennis Hendricks  
Wayne Barnhart  
Dave Bremmer

### ***APPOINTED OFFICIALS***

City Attorney  
City Clerk  
City Treasurer/Finance Director  
Police Chief  
Community Development Director  
Public Works Director  
Court Administrator

Devin Poulson  
Dana Barnard  
Nick Gerde  
J. Randy Harrison  
Lori Barnett  
Don McGahuey  
Joan Sims

## ***CITY CONTACT INFORMATION***

Address: City of East Wenatchee  
271 9th Street N.E.  
East Wenatchee, WA 98802-4438

Phone: (509) 884-9515

Website: [www.east-wenatchee.com](http://www.east-wenatchee.com)

## ***AUDIT HISTORY***

The City receives an accountability audit every two years. The City has not received a finding in the past seven years.



## **ABOUT THE STATE AUDITOR'S OFFICE**

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The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

Our mission is to work with our audit clients and citizens as an advocate for government accountability. As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

The State Auditor's Office employees are located around the state to deliver services effectively and efficiently.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments and fraud, whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our Web site and through our free, electronic subscription service.

We take our role as partners in accountability seriously. We provide training and technical assistance to governments and have an extensive quality assurance program.

**State Auditor**  
**Chief of Staff**  
**Deputy Chief of Staff**  
**Chief Policy Advisor**  
**Director of Audit**  
**Director of Performance Audit**  
**Director of Special Investigations**  
**Director for Legal Affairs**  
**Director of Quality Assurance**  
**Local Government Liaison**  
**Communications Director**  
**Public Records Officer**  
**Main number**  
**Toll-free Citizen Hotline**

**Brian Sonntag, CGFM**  
**Ted Rutt**  
**Doug Cochran**  
**Jerry Pugnetti**  
**Chuck Pfeil, CPA**  
**Larisa Benson**  
**Jim Brittain, CPA**  
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